## ESI GUIDELINE

### Pls log in into this website <a href="https://hk.booking001.com/">https://hk.booking001.com/</a>

- GO TO MY BOOKING
- SELECT BKG NO.
- CLICK SUBMIT SI

J		Inform	nation	SI-Online Application X	BOOKING-My B	ookings X			
0	Site: OVERSEAS	All	booki	ngs To Be Conf	irmed Rej	ected Confir	med 🜒 Draft		
P	BOOKING	Dupli	cate	Declare Submit S/I	Sumbit VGM	Amend/Submit	Cancel Delete P	review Excel Template	•
	Book	×		Business No. 😄		SO No. 😄	TSL BOOKING NO.		1
	My Bookings	1		REF PO EOR004 046	SO <u>329783</u> Ø			JEJU ISLAND	1
	Data Download	2		FWDTSLPKG20042400	001	310BK0004291	310BK0004291	THORSTAR	2
-	SI	3	$\checkmark$	LTS-003-01		310BK0004130	310BK0004130	THORSTAR	2
	Online	4		FWDTSLPKG20042000	01	310BK0004128	310BK0004128	THORSTAR	2
	My B/Ls	5		FWDTSLPKG20041700	02	310BK0004063	310BK0004063	ZIM RIO GRA	6
	Data Download	6		FWDTSLPKG20041600	025			SEASPAN MEL	2
	VGM	7		FWDTSLPKG20041600	024			SEASPAN MEL	2
		8		FWDTSLPKG20041600	023			SEASPAN MEL	2
		9		FWDTSLPKG20041600	022			SEASPAN MEL	2
		10		FWDTSLPKG20041600	021			SEASPAN MEL	2
		11		FWDTSLPKG20041600	02			SEASPAN MEL	2
		12		FWDTSLPKG20041600	01	TESTBK0015989	TESTBK0015989	SEASPAN MEL	2
		13		FWDTSLPKG20041500	01			CHARLOTTE S	2
		14		EWDTSLPKG20040900	<u>102</u> 8			NORTHERN G	2
		15		EWDTSLPKG20040700	<u>103</u> <i>8</i>	310BK0003164	310BK0003164	NORTHERN G	2
		16		EWDTSLPKG20040700	02			NAVIOS DOM	0
		17		FWDTSLPKG20040700	01	310BK0002989	310BK0002989	NORTHERN G	2
		18		FWDTSLPKG20031300	005			NAVIOS DOM	0
		19		FWDTSLPKG20031300	<u>003</u> Ø			CALANDRA	1
		20		FWDTSLPKG20031300	01			CHARLOTTE S	2
		21		FWDTSLPKG20031200	01	FWDTSLPKG200	310BK90003164	SEASPAN MEL	2

#### FILL IN THE SI DETAILS

- B/L Type
- Shipper / Cnee & Notify Party
- Marking & description
- Total gross weight / M3 / Packages
- Container / Seal no together with breakdown for each cntr (compulsary)

			Reimport Bo	ooking Delete	Split Save 🖳 Sub			
^ हो Bill Set				Attacl	hment: Upload			
310BK0004128	🖨 Dasia Infa	rmation						
^	Basic Inio							
310BK0004128	*Booking Agent:			🗹 Not via Bkg Agent				
ADD BILL NO.								
Please add all the so number	*POR:	MYPKG	PORT KLANG, MAL	*B/L No.:	310BK0004128			
to be combined for B/L.	*POL:	PORT KLANG	PORT KLANG,MAL	*Mother B/L No.:	310BK0004128			
	T/S Port:	TWKHH	KAOHSIUNG,TAIW/Q	Contract No.:				
	*POD:	PHCEB	CEBU, PHILIPPINES 🔍	*Shipment Term	CY-CY			
	*FPOD:	PHCEB	CEBU, PHILIPPINES $\mathbf{Q}$	*B/L Type:	ORIGINAL			
	*Mother Vsl/Voy:	THORSTAR	I 20004N	AMS/ACI Type:				
				Booking Office:				
	S Parties							
	Shipper/Consig	nee/Notify Party	Templates: Select Temp	lates 🔽 📋 🤅	Save			
	*Shipper:			*Notify Party:				
	*Consignee :			Second Notify	Party:			

# Grago Information

No.1Cargo	Information
H.S.Code:	8544110C EDITABLE *Marks: NIL
*Package:	DR Q DRUMS
*Quantity:	20 package
*G.W.:	24505 KGS *Cargo Descri
*Volume:	20 M3
	🚠 Split 🖤 SUM
DG:	NO
	🔁 Adjust
Total Quantit	y: 20 Total G.W.: 24505 Total Volume: 20 Total Containers: 20GP×1
*Contai	*Container iner No. *Seal No. *Quantity *G.W. *Volume *F/L SOC OW Type
1 DFSU19	65423 20GP 🗸 TSH0767931 20 24505 20 FCL 🗸 🗆 💼
	+ Container 🗊 Batch Upload
🔀 Miscella	aneous
*Freight Paymen	n PREPAID
*Place of Payme	PORT KLANG WEST PORT, MALAYSI/Q

Pls ensure to change the email which currently as **PKG\_EXP\_DOC@TSLINES.COM.MY** to your email accordingly and click Save button.

🔀 Miscellane	eous									
*Freight Paymen	PREPAID									
*Place of Payme	PORT KLANG,MALAYSIA [MYPKG] 🔍									
*Place of Issue:	PORT KLANG,MALAYSIA [MYPKG] 🔍									
Remarks:	Remarks: 🔁 Adjust									
PLEASE INPO	PLEASE INPUT B/L REMARKS.									
-rorwarder:	1.5.LINES(1.5. SHIPPING)	"Email:								
*PIC:	PLEASE INPUT B/L PIC ON THIS BILL.	*Fax:								
*TEL:	Во	oking Agent Contact	Info							
PIC:		Email:								
TEL:		Fax:								



TO VIEW THE SI DRAFT GO TO:

- SI (My B/Ls) function as below. Click Amend/Submit button. U may amend any details before u submit the final SI to carrier.
- If details confirmed please click submit button.



<b>E</b>			Reimport Bo	ooking Delete	Split Save 🛿 Submit			
Bill Set				Attach	hment: Upload			
310BK0004128								
Relevant Bookings	🖹 Basic Info	rmation						
310BK0004128	*Booking Agent:			🗹 Not via Bkg Age	nt			
ADD BILL NO. 🗸		UIL.						
Please add all the so number	*POR:	MYPKG	PORT KLANG, MALA	*B/L No.:	310BK0004128			
o be combined for B/L.	*POL:	PORT KLANG	[I Y PORT KLANG, MALA	*Mother B/L No.:	310BK0004128			
	T/S Port:	TWKHH	KAOHSIUNG,TAIW/Q	Contract No.:				
	*POD:	PHCEB	CEBU, PHILIPPINES Q	*Shipment Term	сү-сү			
	*FPOD:	PHCEB	CEBU, PHILIPPINES Q	*B/L Type:	ORIGINAL			
	*Mother Vsl/Voy:	THORSTAR	/ 20004N	AMS/ACI Type:	~			
				Booking Office:	V			
	Parties Shipper/Consig *Shipper: METROD (OFH)	nee/Notify Part C) SDN BHD (19	y Templates: Select Temp 98472W)	ates ♥ 前 S *Notify Party: SAGETICS ENTE	Save			
	3, LENGKUK KE BUKIT RAJA PR 41720 KLANG, EHSAN, MALAY *Consignee : SAGETICS ENTE	LULI 2, IME INDUSTRIA SELANGOR DAI 'SIA.	IL PARK, RUL	NO. 33 DORR 5, P. GOMEZ ST. CENTRO MANDAUE CITY 6000 CEBU PHILIPPINES. TIN NO.: 311 184 784 000 Second Notify Party:				

Please fill the recipients column with our Export Documentaion group mail <u>-</u> <u>pkg\_exp\_doc@tslines.com.my</u> and cc copy booking party email address.

And click Send.

Email Title:	[SI Request] 310BK0006815_HYUNDAI UNITY_118N_PORT KLANG WEST PORT, MALAYSIA_HONG KO	NG								
Recipients:										
CC:	CC: it@logwing.com,PKG_EXP_DOC@TSLINES.COM.MY									
Text:										
	Dear Valued Customer,									
	Below B/L had been already sent to your side, please check.									
	Below B/L had been already sent to your side, please check.									
	Below B/L had been already sent to your side, please check. Vsl/voyage: HYUNDAI UNITY / 118N									
	Below B/L had been already sent to your side, please check. Vsl/voyage: HYUNDAI UNITY / 118N B/L No.: 310BK0006815									
	Below B/L had been already sent to your side, please check. Vsl/voyage: HYUNDAI UNITY / 118N B/L No.: 310BK0006815 Booking No.: 310BK0006815									

Do Not Send

#### SI SUBMITTED TO CARRIER

Message	No	1Cargo Inforr	nation								
											^
Success!											
^ 310BK	000413	0									ł
											~
											ł
										Confirm	
	3	ESPU8034222	20GP	¥	TSH0782858	24	23306	50	FCL		[
	3	ESPU8034222	20GP	V	TSH0782858	24	23306	50	FCL		

## **COMBINE SI MANUAL**

- In the "My bookings" menu, tick the booking data need to be combined and click "Submit S/I"

J		▣	Inform	nation	BOOKING	-My Bookings $\times$							
© :	ite: OVERSEAS		All	book	ings	To Be Confirr	ned Rej	ected Confirr	ned [	Draft			<ul> <li>Q BU:</li> </ul>
	BOOKING		Dupli	icate	Declare	Submit S/I	Sumbit VGM	Amend/Submit	Cancel	Delete Preview	Print Excel Te	emplate 🔹	
	Book		¢,		Busine	ss No. 💠		SO No. 😄	TSL BC	OKING NO. 💠	Vsl Name 🗘	Voy ‡	ETC
	My Bookings		1		FWDTS	LPKG2005220001					THORSTAR	20006N	202
	Data Download		2		200016	8513					THORSTAR	20006N	202
			3		FWDTS	LPKG2005210002					THORSTAR	2006N	202
			4		FWDTS	LPKG2005210001					THORSTAR	2006N	202
			5		REF_PC	EOR004 046 SO	<u>329783</u> Ø				JEJU ISLAND	103N	202
			6	$\checkmark$	FWDTS	LPKG2004240001		310BK0004291	310BK0	0004291	THORSTAR	20005N	202
			7		<u>LTS-00</u>	<u>3-01</u>		310BK0004130	310BK0	0004130	THORSTAR	20004N	202
			8	$\checkmark$	FWDTS	LPKG2004200001		310BK0004128	310BK0	0004128	THORSTAR	20004N	202
			9		FWDTS	LPKG200417000	2	310BK0004063	310BK	0004063	ZIM RIO GRA	6N	202
			10		FWDTS	LPKG2004160002	5				SEASPAN MEL	2004N	202
			11		FWDTS	LPKG2004160002	<u>4</u>				SEASPAN MEL	2004N	202
			12		FWDTS	LPKG2004160002	<u>3</u>				SEASPAN MEL	2004N	202
			13		FWDTS	LPKG2004160002	2				SEASPAN MEL	2004N	202
			14		FWDTS	LPKG2004160002	1				SEASPAN MEL	2004N	202
		15 📃 🛃		FWDTS	EWDTSLPKG2004160002					SEASPAN MEL	2004N	202	
			16		FWDTS	LPKG2004160001		TESTBK0015989	ESTBK0015989 TESTBK0015989		SEASPAN MEL	2004N	202
			17		FWDTS	LPKG2004150001					CHARLOTTE S	20002E	202

- After entering the SI webpage, add the Booking No. that need to be combined to the Relevant Bookings on the left and tick 'V'.
- Fill in the SI details.

			Reimport B	poking Delete	Split Save	<table-cell> Submit</table-cell>		
Ê Bill Set	Import Data :	Excel Import	Recognition	Attach	nment: Upload			
310BK0004063	Basic Info	rmation	Set your template here for auto-recognition. Import your SI by one click! know         Image: Set your template here for auto-recognition. Import your SI by one click! know         Image: Set your template here for auto-recognition. Import your SI by one click! know         Image: Set your template here for auto-recognition. Import your SI by one click! know         Image: Set your template here for auto-recognition. Import your SI by one click! know         Image: Set your template here for auto-recognition. Import your SI by one click! know         Image: Set your template here for auto-recognition. Import your SI by one click! know         Image: Set your template here for auto-recognition. Import your SI by one click! know         Image: Set your template here for auto-recognition. Import your SI by one click! know         Image: Set your template here for auto-recognition. Import your SI by one click! know         Image: Set your template here for auto-recognition. Import your SI by one click! know         Image: Set your template here for auto-recognition. Import your SI by one click! know         Image: Set your template here for auto-recognition. Import your SI by one click! know         Image: Set your template here for auto-recognition. Import your SI by one click! know         Image: Set your template here for auto-recognition. Import your SI by one click! know         Image: Set your template here for auto-recognition. Import your SI by one click! know         Image: Set your template here for auto-recognitemplate here your template here for auto-recognition.					
Please add all the so number	*POR:	MYWSP	PORT KLANG WEST	*B/L No.:	310BK0004063			
to be combined for B/L.	*POL:	PORT KLANG(V	PORT KLANG WEST	*Mother B/L No.:	310BK0004063			
	T/S Port:	CNNSA	NANSHA NEW POFQ	Contract No.:				
	*POD:	PHMNS	MANILA SOUTH $PCQ$	*Shipment Term	CY-CY	<b>~</b>		
	*FPOD:	PHMNS	MANILA SOUTH PC $\!$	*B/L Type:		~		
	*Mother Vsl/Voy:	ZIM RIO GRAN	IDE / 6N	AMS/ACI Type:		$\checkmark$		
				Booking Office:		$\checkmark$		
	Parties Shipper/Consig	nee/Notify Party	Templates : Select Temp	lates 🗸 🎁 S	Save			
	*Shipper:			*Notify Party:				
	UGL SOLUTION	IS (M) SDN BHD						
	*Consignee:			Second Notify I	Party :			

### **SPLIT SI MANUAL**

- Go to SI Online fill in all details (Carrier, Country/Area, POL, SO No & B/L No column should be same key in the Bkg no)
- Click "Submit SI"

73					
J		SI-Online Application ×			
© :	Site: OVERSEAS				
	BOOKING	Carrier:	TSL		
	sı	Country/Area:	MALAYSIA		
	Online			TSL	
	My B/Ls	POL:	PORT KLANG(WEST PORT)		
	Data Download			m	
	VGM	Agent:		SC	
			☑Not via Bkg Agent	MSC	
		History:	TSL - PORT KLANG WEST PORT, MALAYSIA /		
			MY		
			TSL - PORT KLANG NORTH, MALAYSIA / MY	OOCL	
			TSL - PORT KLANG, MALAYSIA / MY		
		SO No.:	310BK1004892		
		B/L No :	310BK1004892 X	AD	
		5/2110.1			
		EDI Upload	Excel Import Recognition Submit SI		
v.	20210331221625				

- After entering the SI page, please click the "Split" button, and one click will copy a new SI. And the new B/L number will be displayed in the Bill Set on the left.
- After clicking split button, you will directly enter the new SI data. If you still need to edit the last SI data, please click the B/L number on the left to switch.

		Preview	Reimport Booking	Delete Split 🔽 Subr	nit		
			Attacl	nment: Upload			
Basic Information							
Booking Agent:			Not via Bkg Age	nt			
*POR:	MYWSP	PORT KELANG WES	*B/L No.:	310BK1005872A			
	Basic Info Booking Agent: *POR:	Booking Agent: POR: MYWSP	Booking Agent: POR: MYWSP PORT KELANG WESQ	Attact Booking Agent: POR: MYWSP PORT KELANG WESQ *B/L No.:	Attachment: Upload		

After submits the split BL, the system will send the following email to the carrier.

[SI Request] [Split B/L] 320BK1014941B\_KMTC MUNDRA\_2102W\_PORT KELANG W...

[SI Request] [Split B/L] 320BK1014941A\_KMTC MUNDRA\_2102W\_PORT KELANG W...

The content of the email will also show the relevant BL number.

Dear T.S. Lines Export Doc,

Below SI had been already sent to your side, please check.

Vsl/voyage: KMTC MUNDRA / 2102W B/L No.: 320BK1014941A (Split B/L no. 320BK1014941B) Booking No.: 320BK1014941 B/L Type: ORIGINAL Company: Xiamen Logwing Network Technology Co., Ltd. PIC: JOEY Tel.: 531762462 E-mail: GPRMY2@GMAIL.COM Forwarder's Remark: Freight: PREPAID

## PART OF SI / BL MANUAL

- The step same as split SI as above, just change at container column for part of container as per below: -

	*Container No.	*Container Type	*Seal No.	*Quantity	*G.W.	*Volume	*F/L	SOC OW
1		20GP 🗸	+ Container	🗊 Batch Up	load		FCL ✓ FCL LCL	